



# Carlynton School District

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## M E M O R A N D U M

TO: Board of Directors  
Administrators  
Municipal Offices

DATE: August 27, 2010

RE: BOARD OF EDUCATION MEETING

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The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/Voting Meeting, **Thursday, September 2, 2010, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will be held in the superintendent's conference room beginning at **6:00 pm***

**CARLYNTON SCHOOL DISTRICT**  
**Agenda Setting/Committee/Voting Meeting**  
**September 2, 2010**  
**Carlynton Jr.-Sr. High School Library – 7:30 pm**

**AGENDA**

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**CALL TO ORDER**

**PLEDGE OF ALLEGIENCE:**

**ROLL CALL**

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:**

**APPROVAL OF MINUTES:**

*Motion to approve the following minutes:*

1. The minutes of the August 19, 2010 Regular Voting Meeting as presented.

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Minutes of the August 19,  
2010 Meeting

**REPORTS:**

- Executive Session – *President Brown*
  - Principals' Reports
  - Director of Pupil Services' Report – *Mrs. Myford*
  - Business Manager Report – *Mr. Christy*
  - Superintendent's Report – *Dr. Panza*
- PSBA-Legislative – *PSBA Focus Video*

**BUSINESS BEFORE THE BOARD:**

**I. Miscellaneous**

*Motion to approve the following Miscellaneous Items:*

1. The following conference and field trip requests as presented:
  - FT...F.Zebrasky...Southpointe Country Club...PGA Tour...9/1-2
  - C...L.Myford/team...Hershey...Spec. Ed / Least Restrictive Environment Training...10/20-21
  - C...M. Panza...Hershey...PSBA Legislative Conf...10/12-14 (Miscellaneous Item #0910-01)

Conference and Field Trip  
Requests

## II. Finance

*Motion to approve the following Finance Items:*

1. The Treasurer's Report for the month of July 2010 as presented;
  2. The July 2010 bills in the amount of \$1,231,801.91 as presented;
  3. Donation of additional playground equipment at Carnegie Elementary School, offered by the Carnegie Elementary PTA; (Finance Item #0910-01)
  4. The Letter of Agreement between the district and Chartiers Mental Health and Retardation Center, Inc., providing a liaison to the district Student Assistance Program (SAP) team, as presented, at no cost to the district; (Finance Item #0910-02)
  5. The Letter of Agreement between the district and Chartiers Mental Health and Retardation Center, Inc., for a school-based crisis intervention/assessment in regards to the Student Assistance Program (SAP), as presented, at no cost to the district. (Finance Item #0910-03)
- \_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Treasurer's Report - July 2010  
July 2010 Bills

Donation of Elementary Playground Equipment

Agreement with CMHRC – SAP Liaison

Agreement with CMHRC – SAP Crisis Intervention Assessment

## III. Personnel

*Motion to approve the following Personnel Items:*

1. The following additions to the 2010-2011 Day-to-Day Substitute List as recommended by administration:
  - V. Cindy Harbaugh, Elementary
  - Michelle Hassler, Science and Math, grades 6-9 (*returning*)
  - Kimberly Jewison, Elementary and English, grades 7-9
  - Corinne McDonough, Elementary (*returning*)
  - Melissa Pulver, Elementary (*returning*)
  - James Rodgers, Elementary
  - Jaylynn Sapsara, Elementary (Personnel Item #0910-01)
2. The following additions to the 2010-2011 Athletic Supplemental List as recommended:
  - Eric Dieterle – Varsity Football, First Assistant
  - Shane Patterson – Junior High Assistant Football
  - Cayll Smith – Eighth Grade Girls' Basketball
  - Emily Wheeler – Varsity Assistant Volleyball Coach (Personnel Item #0910-02)
3. The following addition to the 2010-2011 Activities Supplemental List as recommended:
  - Erin Cummings – Carnegie Elementary Peer Sponsor (Personnel Item #0910-03)
4. Award a Professional Employee Contract to the following individual for three (3) years of satisfactory service to the District per the recommendation of the administrative staff and consistent with the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement:
  - Erin Cummings

Additions to the 2010-11 Day-to-Day Sub List

Additions to the 2010-2011 Athletic Supplemental List

Additions to the 2010-2011 Activities Supplemental List

PE Contract – Erin Cummings

5. Award the position of Gifted Support teacher, grades K-8, to Mary Beth Veri, under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0910-04)
6. Award the following long-term substitute positions as recommended:
  - Jessica (Durci) Bigler – from one (1) semester to full year
  - Stephanie Trbovich – one (1) semester
7. The Leaves of Absence for Employees CFT#10-06 and CFT#10-07 as presented; (Personnel Item #0910-05)
8. Debra Walther for the Class IV position of Security Receptionist at Crafton Elementary School, consistent with the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement; (Personnel Item #0910-06)
9. Resignation of food service worker Carol Canoe, effective immediately, as submitted. (Personnel Item #0910-07)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Gifted Support, grades K-8 –  
Mary Beth Veri

Long-term Substitute  
Positions

Leaves – Employees  
CFT#10-06 and CFT#10-07

Security Receptionist at  
Crafton Elementary – Debra  
Walther

Resignation – Carol Ganoë,  
Food Service Worker

#### **IV. Student Services**

*Motion to approve the following Student Services items:*

1. The list of crossing guards for the Borough of Carnegie for the 2010-2011 school year as submitted by the Carnegie Police Department; (Student Services Item #0910-01)
2. The list of crossing guards for the Borough of Crafton for the 2010-2011 school year as submitted by Crafton Borough; (Student Services Item #0910-02)
3. The Class of 2011 Graduation Project Manual for the 2010-2011 school year as presented. (Student Services Item #0910-03)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Carnegie Borough Crossing  
Guards for 2010-2011

Crafton Borough Crossing  
Guards for 2010-2011

2010-2011 Graduation  
Project Manual

#### **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

#### **OPEN FORUM:**

#### **ADJOURNMENT:**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*